



trading in *Shropshire* for people and planet  
Renaissance Centre 7-8 Tower Street, Ludlow, Shropshire, SY8 1RL  
phone: 01584 877751  
www.furniturescheme.co.uk  
info@furniturescheme.co.uk

## AGENCY REFERRAL FORM

Please fill in this form on behalf of your client

Applicants name ..... Date .....

Address ..... Telephone No .....

..... (A contact number will help us to

..... arrange a delivery date)

Type of benefit/income ..... Number of dependant children .....

I accept that no responsibility can be taken by the Furniture Scheme for any damage done in any way whilst delivering items to my home.

Applicant's signature .....

Agency making referral .....

Referrer's signature ..... Name .....

Telephone No .....

### Charges

**Selection of items overleaf**

**£40.00**

**Delivery**

**Free**



To be retained by applicant

- It is your responsibility to make space for the new items being received.
- SSFS is not responsible for removing old items of furniture.
- Payments must be made on delivery, or items will not be left.
- Prior warning of awkward access, e.g. lack of parking, steep stairs, small doorways.
- Clear access must be available to necessary rooms.
- If you do not respond after being contacted by SSFS your referral will be closed.



Charity 1082068  
Company 4041051  
VAT No. 997181172



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Please let us know how many of each item you require.  
 We will contact you to discuss your requirements in more detail.

| Item                       | Number required | Item   | Number required |
|----------------------------|-----------------|--|-----------------|
| Double bed/s               |                 | 2 person kitchen pack – includes saucepans, kitchen utensils, crockery, cutlery. |                 |
| Bedding required    yes/no |                 | 4 person kitchen pack - includes saucepans, kitchen utensils, crockery, cutlery. |                 |
| Single bed/s               |                 | 6 person kitchen pack - includes saucepans, kitchen utensils, crockery, cutlery. |                 |
| Bedding required    yes/no |                 |  |                 |
|                            |                 | Table  |                 |
| Bedside cabinet/s          |                 | Chairs   |                 |
| Wardrobe/s                 |                 |  |                 |
| Chest of Drawers           |                 | Curtains – please state measurements   |                 |
|                            |                 |  |                 |
| Sofa                       |                 |  |                 |
| Arm chair/s                |                 |  |                 |
|                            |                 |  |                 |
| Rug/s                      |                 |  |                 |
|                            |                 |  |                 |
|                            |                 |  |                 |
|                            |                 | Driver, please tick items delivered  |                 |

Signature on receipt of goods .....

There is a large selection of low cost household and electrical items at our Re-use Centre in Weeping Cross Lane, Ludlow.  
 Open between 10am – 4pm Monday to Friday and 10am – 2pm Saturday

October 2012



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